

One to One Netbook Program Acceptance Year 10 Students (2017)

For your son/daughter to receive a Netbook as part of the Greensborough College Netbook program:

1. Ensure all current Netbook Program payments have been finalised. Anyone with outstanding payments will not be accepted in the new Netbook Program. Contact the General Officer on 9433 2666 for payment enquires.
2. Please complete this form and **return to the General Office**, along with the completed Direct Debit Request Form[#],
3. When collecting the new Netbook, provide the following forms, completed by both the student and their parent/guardian, the Acceptable Use Agreement (AUA) and the Netbook Usage Policy Agreement. These forms are required before a Netbook can be provided to students. New students will also have to attend a training session.

Student Name: _____ Parent/Guardian Name: _____

Address: _____

Contact Email: _____ Contact Phone: _____

Payment Plan Options

Year 10 Students	
3 year agreement (if accepting for 2017)	
PAY. PLAN 1	\$510 per year x 2 years
PAY. PLAN 2	\$130 per term x 8 terms

Accidental Damage Insurance is included in the program cost and covers accidental damages with a \$100 excess payable with each claim.

No payments needed for the 3rd year of the agreement. See Parent Information Package for more details.

Choice of Payment Plan

I wish to accept the following Netbook Program choice and payment plan (*tick one box only*):

- Annual Payments (1 payment per year) Term Payments (4 payments per year)

Netbook Arrangements (Parent/Guardian)

- a) Greensborough College will provide a Netbook to the Parent/Guardian for their son/daughter's use during the 3 year* period. Parents/Guardians shall pay the contribution fees* set out in **Schedule One** (see over), by the due date.
- b) The parent/guardian has read and agrees to abide by all details as listed in the Program Parent Information Package (booklet provided), and the Netbook Usage Policy and Acceptable Use Agreement (both available on the College website www.greensc.vic.edu.au).
- c) At the completion of the 3 year agreement students will be in a position of keeping the netbook after all Department of Education software has been erased. Families that have not been in the program for the full period will be given the option of paying out the agreement and keeping the netbook or returning it to the College.

*Pro-rata if enrolling after Term 1 2017

Termination

- a) This agreement comes to an end:
 - At the end of the agreed period
 - In the event of default as defined in subclause (b) hereof

- b) Default occurs if:
 - Contribution fees are not paid by the due date
 - The student leaves Greensborough College before the end of the agreed period

The Netbook

The parents/guardians and the student will operate, maintain and store the Netbook with due care and in compliance with the instructions and recommendations of the supplier and manufacturer of the Netbook, and pursuant to any directions given by the school via, but not limited to, the current Netbook Usage Policy and the fortnightly newsletter.

Warranty and Excess

The Netbook is subject to the warranty policy of the supplier for the duration of this agreement. There will be a \$100 excess payable for each non-warrantable repair that is accidental in nature. Any repairs needed of items that fall under the warranty will not attract the \$100 excess. In the case of theft, a notification must be provided in the form of an appropriate police report. The replacement cost of a lost or stolen device is the responsibility of the parents/guardians.

#Direct Debit Request Form

Attached is the DDRF that will need to be completed and returned with this form in order to show your acceptance into the Greensborough College Netbook Program.

- Please tick this box if you are happy for us to re-use previously provided banking details you have already given the College for this student.

Acceptance

I have read the above information and understand and agree with the terms and conditions of the Greensborough College Netbook Program and commit to make all the payments in accordance with Schedule One.

Parent/Guardian signature: _____

Date: _____

Schedule One

Dates [^]	Year 10 Term Payments	Year 10 Annual Payments
11/12/2016	\$130	\$510
16/03/2017	\$130	-
16/06/2017	\$130	-
16/09/2017	\$130	-
11/12/2017	\$130	\$510
16/03/2018	\$130	-
16/06/2018	\$130	-
16/09/2018	\$130	-

[^]For late enrolments, payments begin after returning this acceptance agreement.



DIRECT DEBIT (DDR) REQUEST

GENERAL INFORMATION PARENT AUTHORITY

I/we (name of parent) and (if joint bank accounts) (name of parent) parent/s of(student name) authorise and request Greensborough Secondary College, Direct Debit APCA 404143. Until further notice in writing, to arrange for funds to be debited through the Bulk Electronic Clearing System (BECS) from my/our account at the Financial Institution identified below as instructed by me/us or any other amounts as instructed or authorised to be debited in accordance with the terms and conditions of the Direct Debit Request Service Agreement (DDRSA) as amended from time to time.

PAYMENT DETAILS

This authority allows the debiting of amounts payable by the Parent/s under the Agreement between the Parent/s and Greensborough Secondary College.

DIRECT DEBIT – Cheque/Savings Account DETAILS OF THE ACCOUNT TO BE DEBITED – All details must be supplied

Name of Financial Institution
Branch Name Account Name
BSB Account No.

PARENT AUTHORISATION

By signing below I/we acknowledge that this Direct Debit Arrangement is governed by the terms of Authorisation the DDRSA attached to this request.

Signature Date
Signature Date

***** OR *****

DIRECT DEBIT – Credit Card – Visa or Mastercard DETAILS OF THE CARD TO BE DEBITED – All details must be supplied

Type of Card Visa / Mastercard Name on Card
Card Number / / / Expiry Date /

PARENT AUTHORISATION

By signing below I acknowledge that this Direct Debit Arrangement is governed by the terms of Authorisation the DDRSA attached to this request.

Signature Date

Direct Debit Request Service Agreement (DDRSA)

- 1 By signing the Direct Debit Request, you authorise us to arrange for funds to be debited from your Account / Credit Card in accordance with the Agreement.
- 2 We will advise you 14 days in advance of any changes to the Direct Debit Request.
- 3 For all matters relating to the Direct Debit Request, including cancellation, alteration or suspension of drawing arrangements or to stop or defer a payment, or to investigate or dispute a previous payment, you should:
 - (a) Put in writing your subject matter and direct to the Accounts Receivable Officer, Greensborough College, Nell Street, Greensborough 3088

And

- (b) Allow for 14 days for the amendments to take effect or to respond to a dispute.

If our investigations show that your Account has been incorrectly debited, we will arrange for the Financial Institution to adjust your Account accordingly. We will also notify you in writing of the amount by which your Account has been adjusted. If, following our investigations, we believe on reasonable grounds that your Account has been correctly debited, we will respond to your query by providing you with reasons and copies of any evidence for this finding.

If we cannot resolve the matter, you can still refer it to your Financial Institution, which will obtain details from you of the disputed payment and may lodge a claim on your behalf.

- 4 You should be aware that:
 - (a) direct debiting through the Bulk Electronic Clearing System (BECS) is not available on all accounts; and
 - (b) You should check your Account details (including the Bank State Branch (BSB) number) directly against a recent statement from your Financial Institution.

If you are in any doubt, please check with your Financial Institution before completing the drawing authority.

- 5 It is your responsibility to ensure that:
 - (a) sufficient cleared funds are in the Account when the payments are to be drawn;
 - (b) the authorisation to debit the Account is in the same name as the Account signing instruction held by the Financial Institution where the Account is held;
 - (a) suitable arrangements are made if the direct debit is cancelled:
 - by yourself;
 - by your Financial Institution; or
 - For any other reason.

- 6 If the due date for payment falls on a day other than a Banking Business Day, the payment will be processed on the next Banking Business Day. If you are uncertain when the payment will be debited from your Account, please check with your Financial Institution.

- 7 For returned unpaid transactions, the following procedures or policies will apply:
 - (a) we treat the payment as if it was never made;
 - (b) services may be suspended until the outstanding charges are paid; and/or
 - (c) A fee may be applied for drawings that are returned unpaid. We reserve the right to cancel the Direct Debit Request at any time if drawings are returned unpaid by your Financial Institution.

- 8 All Customer records and Account details will be kept private and confidential to be disclosed only at your request or at the request of the Financial Institution in connection with a claim made to correct/investigate an alleged incorrect or wrongful debit or otherwise as required by law.

- 9 If any provision of this DDRSA is found to be illegal, void or unenforceable for unfairness or any other reason (for example, if a court or other tribunal or authority declares it so), the remaining provisions of this DDRSA will continue to apply to the extent possible as if the void or unenforceable provision had never existed.

Definitions

Unless otherwise defined, a term defined in the Agreement has the same meaning when used in this DDRSA and:

Account means the account nominated in the Direct Debit Request, held at your Financial Institution from which we are authorised to arrange for funds to be debited;

Agreement means the Terms and Conditions (including BPAY), including the Schedules to those Terms and Conditions, as amended from time to time;

Direct Debit Request means the Direct Debit Request between us and you as amended from time to time;

Financial Institution is the financial institution where you hold the account nominated in your Direct Debit Request as the account from which we are authorised to arrange for funds to be debited;

We means Greensborough Secondary College; and

You mean the Parent/s who signed the Direct Debit Request.